

West Branch Township DDA

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Meeting Minutes February 15th 2024

Meeting Called to order at 4:00 pm with Pledge

Members Present – Bob Griffin Jr., Greg Morris, Mark Pacella, Jim Morris Laura Hanlon and Brad Neubecker

Members absent – Ken Gildner & Jay Spaulding

Others Present at Meeting – The citizens present at meeting.

Meeting Minutes – Meeting Minutes from January 18th 2024 were approved with Motion from J. Morris and 2nd by M. Pecella. ALL YES ON ROLL CALL.

President's Report – Not much to Report at Time of Meeting but mentioned things have been holding steady.

Treasurer's Report – Treasurer Jay Spaulding provided a written Treasurers report to the board at the time of the meeting (digital copies were sent to board members) as of time of Meeting, which included details regarding T.I.F allocations and expenditures for the past month. The report included a review of the DDA checking, savings, and CD accounts which combine had a total of \$601,984.67 as of February 12^h 2024.

Motion by L. Hanlon and 2nd by J. Morris to approve the Treasurer's report as Presented. ALL YES ON ROLL CALL.

The Following Invoices were submitted to the Treasurer for Payment.

- Jeremy R. Hickmott (Contracted Work), Invoice Number 03-11 - \$1,000 (Payroll).

Motion by M. Pacella and 2nd by J. Morris to approve the above invoice totaling \$1,000. ALL YES ON ROLL CALL.

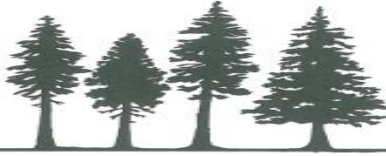
Old Business:

Board Membership Information – at the requested of the DDA Board at its January meeting J. Hickmott provided the board with information regarding membership, eligibility, and number of board members. This information was provided by the Michigan Economic Development Corporation and also P.A 125.4204 (Tax Increment Financing Act.)

NO MOTION WAS NEED ON ABOVE SUBJECT.

New Business:

Proposed Fiscal Year Budget 2024-2025 –The board was presented a detailed proposed budget for the 2024-2025 fiscal year which included the T.I.F amounts the budget was based on. The items detailed in the budget included (projected) revenues and (projected) expenditures. Details of the expenditures included banner maintenance, misc. new projects, contracted staffing, and utility costs. The budget shows that revenues vs. expenditures would have a surplus of \$198,804.18 which it was mentioned that the DDA maintains a surplus to help plan for large scale projects like pathways, water line expansion, sewer line expansion, lighting repairs expansion, or larger maintenance or new projects all in accordance with the approved T.I.F in 2020 as required by law.



The board also had conversations pertaining to the ongoing grants and work at the Secret Campground on the Business Loop. It was also mentioned that bathroom improvements at the campground are ongoing and some electric work has been done as well.

Motion by M. Pacella and 2nd by B. Neubecker to Approve the proposed fiscal year 2024-2025 Budget as presented.
ALL YES ON ROLL CALL.

Informational Meetings – The board was given information about scheduling the two annual meetings for 2024 as required by State Law. It was suggested to the board that the First be at the DDA's Regular Board Meeting in April and the second should be scheduled for October at its regular meeting.

The Board generally agreed that those suggested dates will work well for the Informational Meeting.

Public Comment – The board and members of the public had a lengthy discussion concerning the upcoming ballot millages for both May and August. It was mentioned that in May the library, Animal shelter, and the Ogemaw County Headlee will all be on the ballot. It was also mentioned that in August the EMS, Transit, and veterans will be on the ballot. The board and the public talked about the impacts of the quantity of the millages for 2024 and the overall tax rate increase this would be.

The Date for the Next Meeting was scheduled for March 21st 2024 at 4:00 PM at the West Branch Township Hall.

Motion by M. Pacella and 2nd by B. Griffin Jr. to adjourn the meeting at 4:31 PM. ALL IN FAVOR, ALL YES.

Bob Griffin Jr.
Chairperson

Jeremy R. Hickmott
Recording Secretary