



## West Branch Township

1705 S. Fairview Road, West Branch, MI 48661

Phone: (989) 345-5450 Fax: (989) 345-8419

### TOWNSHIP BOARD

#### SUPERVISOR

*Jim Morris*

(989) 345-5450 ext.2

#### CLERK

*Jeremy Hickmott*

(989) 345-5450 ext.3

#### TREASURER

*Diane Philbrick*

(989) 345-5450 ext.4

#### TRUSTEE

*Mike Selinski*

#### TRUSTEE

*Mike Durfee*

## Tax Collection Information

The Township Treasurer will be available to collect taxes at the hall, from 9am-Noon and 1pm-4pm, on the following dates:

**December:** 5<sup>th</sup>, 19<sup>th</sup> and 29<sup>th</sup>

**January:** 2<sup>nd</sup>, 16<sup>th</sup> and 30<sup>th</sup>

**February:** 6<sup>th</sup>, 14<sup>th</sup> and 29<sup>th</sup>

**(Dates and Times subject to change)**

The Township Treasurer can be reached at (989) 345-5450 ext. 4 or (989) 327-7014 to schedule an appointment.

#### **Mail taxes to:**

West Branch Township  
C/o Diane Philbrick  
1705 S. Fairview Rd.  
West Branch, MI 48661

**WE NOW TAKE DEBIT AND CREDIT CARDS  
Please visit the [www.westbranchtownship.org](http://www.westbranchtownship.org)**

## Planning & Zoning Department

### **ZONING APPLIES TO EVERY BUILDING, STRUCTURE, OR USE**

No building, structure, or land shall be used or occupied, and no building or structure, or part thereof, shall be erected, moved, placed, reconstructed, extended, enlarged, or altered except in conformity with the Zoning Ordinance.

We provide zoning information online at [www.westbranchtownship.org/zoningadmin](http://www.westbranchtownship.org/zoningadmin) to make it as easy and efficient as possible to access zoning information, including zoning maps, all zoning permit applications, site plan review applications, special use permit applications, and township fee schedule.

We now offer pre-conceptual review meetings which allow West Branch Township the opportunity to informally review a Development / Project proposal prior to the substantial commitment of time and expense on the part of the applicant in preparing a site plan.

The website also includes information regarding the Township Blight, Info. for outdoor dining for Businesses (New in 2023), Peddler and Vendor (Food Trucks) Ordinance, and Planning Commission meeting minutes.

**PLEASE CHECK WITH TOWNSHIP ZONING FOR ALL PROJECTS.**

Contact the Zoning Administrator, Jeremy Hickmott, @ (989) 345-5450 ext. 3 or by email @ [wbtclerk@gmail.com](mailto:wbtclerk@gmail.com)

# West Branch Twp. Transfer Station

The Township transfer station is located off Fairview Rd., 3.3 miles north of Houghton Ave. The transfer station is open on the following days and times:

**Wednesdays & Saturdays 9am – 1pm**

## WE NOW TAKE LARGER ITEMS AT THE ROLL OFF

Mattresses	\$15.00
Box Springs	\$15.00
Regular Couch	\$25.00
Recliners – Large Chairs	\$20.00
Tables	\$15.00
Building Materials	\$20.00 & Up
Pickup Loads	\$50.00 & Up

## 2024 Election Dates & Information

Mark your calendar for the following election dates:

**Primary Election: August 6th, 2024**  
**General Election: November 5th, 2024**

Please exercise your right to vote...EVERY vote counts!!

### Absentee Voters

You no longer need a reason to vote an Absentee Ballot. If you are going to be gone, have trouble leaving work, or simply want to avoid the lines on Election Day, contact the Township Clerk @ (989) 345-5450 ext.3

## Accepted Materials & Costs

Truck Trailer Load:	Minimum	\$25.00
Bags:	Kitchen (13 gal)	\$1.00
	Regular (33 gal)	\$3.00
	Large (50+ gal)	\$4.00
	Curbside Container	\$5.00

## **NOT ACCEPTED ITEMS**

Water Heaters, Refrigerators, Electronics, Hazardous Materials

**Cardboard & Metal recycling is free**

## Recycling Center

The West Branch Recycling Center is located off of N. 4<sup>th</sup> Street behind the carwash. It is open on

**Tuesdays from 2pm – 6pm Saturdays from 9am – 1pm.**

You must have an ID card. ID cards can be obtained at West Branch City Hall.

## **The Township Boards Meeting Schedule**

Available on the Township Website and also listed below:

- Township Board – 2<sup>nd</sup> Wed. of the Month.
- Zoning Board of Appeal – 1<sup>st</sup> Monday of the Month as Needed.
- Planning Commission – 1<sup>st</sup> Tuesday of the Month as Needed.
- Downtown Development Authority (DDA) - 3<sup>rd</sup> Thursday of the Month.

## West Branch Commons Project ( Former West Branch Steel Property )

Since Being Voted on in 2021 by the Township Board the board in conjunction with the West Branch Township DDA has been working on developing the former West Branch Steel property located on the corner of M-76 and the Business Loop I-75 into the future “West Branch Commons”.

This project will be a large scale community use space, complete with a parking lot, open air market, pavilion, overall gathering spot, and preserving with former West Branch Steel Building for future use.

While there is still a lot to be done at the site and property the recent awards from the USDA and the Michigan Economic Development Corp. (MEDC) totaling \$1,222,000 combine will help to move this project forward SIGNIFICANTLY in the future.

**PLEASE STOP AT THE TOWNSHIP HALL TO TAKE A LOOK AT THE PLANS AND INFORMATION.**

This project will enhance not only our area but the entire community by taking a dilapidated property and making it a gem for the area neighborhoods, businesses as people visit and providing a place to host community events and having a place for potential vendors entrepreneurs to showcase their products and talents.

**THIS IS A HUGE WIN FOR THE ENTIRE COMMUNITY!!**